

Bayway Isles Homeowners Club, Inc.

5650 Leeland Street South ♦ St. Petersburg, Florida 33715-1637 ♦ Phone (727) 867-7586 ♦ www.baywayisles.com

Building Review Committee – Project Application Form

(Completed application must be forwarded for Association approval by e-mail or US mail prior to application for permits)

Mail to: Building Review Committee, Bayway Isles Homeowners Club, Inc.
5650 Leeland Street South, St. Petersburg, FL 33715
or via electronic mail: building.review@bayway.org

Fill this form out:



The undersigned owner/applicant submits the following project request to the Building Review Committee, in accordance with the Bayway Isles Deed Restrictions and Architectural Standards and Guidelines:

1. Name(s): _____
(Mr/Mrs/Ms/Dr) First Name Last Name Spouse/Co-Owner if applicable

Bayway Isles Lot(s) _____ Block _____ Unit: BWI-1 BWI-2 (check one)

Address: _____, St. Petersburg, FL 33715

2. Contact Information: Home Phone: _____ Cell Phone: _____

Email Address(s): _____

3. Type of construction, repair, or alteration project being proposed (check all that apply):

- Demolition of Existing Home or other structure on parcel
- Construction or Addition / New Home or other structure
- Roof Repair or Replacement
- Change to Driveway or Walkway (Installation of Pavers, or change in footprint)
- Paint / Stucco
- New Windows or Doors
- Installation or Modification of Fence or Hedge
- Installation or Modification of Dock or dock-related structure
- Children's Play Equipment
- Recreational Equipment
- Retaining Wall
- DBS (Satellite) Dish
- Patio / Deck
- Pool / Spa
- Pool Screening / Cage
- Detached Structure (e.g., Gazebo / Pergola / Pool House)
- Landscaping
- Lawn Ornaments
- Solar Panels
- Generator
- Other Change to Parcel (describe briefly):

4. Proposed Start Date: _____ Estimated Completion Date: _____

5. Description of your proposed project (attach additional sheets if required):

6. The following information is required:

- This completed and signed Project Application Form
- For minor projects (e.g., landscaping) a simple sketch showing the proposed work to be done
- For all improvement projects, a dimensioned site plan or survey showing the location of the home along with any other structures on your lot and the location of the proposed changes
- A picture or drawing of the existing/proposed project (elevation sketches, clippings, catalog illustrations or links to vendor websites)
- A complete materials list of the project, including paint samples and/or stain color
- For new construction projects, please see the additional submittal requirements in the Architectural Standards and Guidelines document, available at <https://baywayisles.com/>

7. Owners Acknowledgement:

I understand:

- a) That no work on this request shall commence until I have received written approval of my project from the Association's Building Review Committee. If I have commenced or completed any construction or alteration to the subject property and any part of this application is disapproved, I may be required to return the subject property to its original condition at my own expense. If I refuse to do so and the Association incurs any legal fees related to my construction and/or application, I will reimburse the Association for all such legal expenses incurred.
- b) That there are architectural requirements defined in the Association's governing documents.
- c) That any approval is contingent upon construction or alterations being completed in a neat and orderly manner and in accordance with the requirements of the Association's Deed Restrictions and Architectural Standards and Guidelines.
- d) That all proposed improvements to the property must comply with city, county, state and local building and zoning codes and that application for all required building permits is my responsibility. Nothing herein shall be construed as a waiver of modification of any Deed Restrictions, Architectural Standards, or State or Municipal building or zoning codes.

- e) That any variation from the original project application must be resubmitted for approval.
- f) That failure to start or complete improvement within time specified on application may result in withdrawal of approval unless an extension is requested and approved in writing.
- g) That if approved, said alteration must be maintained per the Deed Restrictions and Architectural Standards and Guidelines of the Association.

8. Owners Certification:

I (we) certify:

- a) The above information is an accurate representation of the proposed improvements.
- b) This alteration will not detrimentally affect the proper drainage of any public areas or surrounding lots. I will be responsible at my expense to correct any drainage problems to such areas that may occur as a result of this work or alteration.
- c) The Building Review Committee and the Association assume no liability for damages or other issues resulting from the approval or disapproval of any plans submitted.
- d) The Building Review Committee and the Association make no representation regarding the adequacy or quality of any submitted plans or whether such plans comply with any or all governing authority requirements.
- e) It is the duty of the Owner/Applicant and their architects, employees, and contractors to determine that any proposed improvement is structurally, mechanically and otherwise safe and that it is designed and constructed in compliance with applicable building codes, fire codes, and other laws or regulations.
- f) The Owner/Applicant understands that the Association may, in accordance with our Deed Restrictions, access the exterior of the property at any reasonable hour to inspect for compliance issues.
- g) I consent to receiving any required Association notices by electronic transmission.

Owner/Applicant Signature

Co-Owner/Applicant Signature

Date Signed: _____

Date Signed: _____

